

Employee Evaluation Training Exam

Take this quiz for 1 CDE credit.

Name: _____

Date: _____

Answer the test questions on this form. Based upon the lesson reviewed, choose the best answer. When finished with the exam, submit it to the Manager for scoring and appropriate educational credit. Once processed, you will receive your score and an explanation of any wrong answers. You must answer eight of the ten questions correctly to receive credit.

1. The employee evaluation has two general uses in organizations, administrative and _____, these roles often are potential conflicts.
 - a. developmental
 - b. disciplinary
 - c. psychological
 - d. selective

2. Evaluation is the act of estimating the value or worth of something.
 - a. true
 - b. false

3. Validity, reliability, and _____ must be present or the process will break down and lose the legitimacy necessary for approval.
 - a. flexibility
 - b. documentation
 - c. ranking
 - d. strategic

4. The category rating method is the simplest method which requires the evaluator to mark an employee's level of performance on a specific form divided into categories of performance.
 - a. true
 - b. false

5. _____ is determined by features and characteristic of the action dealt with and are usually without bias.
 - a. Subjective
 - b. Utilization
 - c. Objective
 - d. Utilization

